

## MINUTES

### NORTHWEST AREA SCHOOLS EDUCATIONAL COOPERATIVE GOVERNING BOARD REGULAR MEETING – August 7, 2024, 4:38 p.m., Isabel, SD

- 1 The regular meeting of the Northwest Area Schools Educational Cooperative Governing Board was held August 7, 2024, at 4:38 p.m. at Northwest Area Schools, via Zoom and phone conference. PRESENT: Scott Vance, Randy Routier, Tyrone Kraft, Justin Mitchell, Director Quinn Lenk, Business Manager Monica Mayer, Superintendent Kelly Daughters  
ABSENT: Chris Veal  
GUEST: Tracy Routier
- 2 Public Participation/Comment: No public were in attendance.
- 3 BOARD REORGANIZATION:  
  
OATH OF OFFICE: None given.  
  
ELECTION OF OFFICERS: Director Quinn Lenk presiding, the meeting was called to order and roll call taken. Those present were Vance, Routier, Kraft, Mitchell, Director Quinn Lenk, Business Manager, Monica Mayer, and Superintendent Daughters. Nominations were requested for the position of Chairperson for FY 2025. Scott Vance was nominated. Motion by Routier seconded by Kraft to cease nominations and cast a unanimous ballot. Motion carried. Nominations were requested for Vice-Chairperson. Tyrone Kraft was nominated. Motion by Vance and seconded by Routier to cease nominations and cast a unanimous ballot. Motion carried. Vance presided over the meeting.
- 4 Approve Agenda: On a motion from Kraft and seconded by Mitchell the Agenda was approved. Motion carried.
- 5 Conflict Disclosure: No conflicts to disclose.
- 6 MINUTES: Minutes of the last meeting, July 3, 2024, were approved on a motion by Mitchell and seconded by Kraft. Motion carried.
- 7 FINANCIAL REPORTS: Motion by Routier seconded by Kraft to accept and approve the Financial Report for July 2024, a copy of which is made a part of these minutes as Attachment "A". Motion carried.
- 8 BILLS: Motion by Kraft and seconded by Mitchell to approve the Educational Cooperative bills for payment as presented, a copy of which is made a part of these minutes as Attachment "B. Motion carried.
- 9 Ed Coop Update- open position: We are still advertising for an Early Childhood Sped teacher. Lenk shared a thank you from Diana Holzer regarding a conference she attended.
- 10 IRS letter: Discussion was held regarding the letter we received from the IRS.
- 11 Dental Insurance Premium: The dental insurance raised by 6.5%. On a motion by Routier and seconded by Kraft the Board agreed to pick up the additional .5% premium.
- 12 NWAS In-Service August 12th: The in-service is scheduled for August 12, 2024.

13 ADJOURNMENT: Vance adjourned the meeting at 4:53.

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Monica Mayer, Business Manager

Chairperson

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